



INTEGRATED TECHNOLOGIES INC.  
200 First Gulf Boulevard, Brampton ON L6W 4T5

### **MIT Stockroom Operator**

Magnum Integrated Technologies Inc.™ (MIT) is a multi-divisional, multi-national corporation with over 100 years of combined product and technology experience. As an ISO 9001:2008 registered company headquartered in Brampton, Ontario, Magnum™ brings together recognized and leading brand names with in the primary metals and hydroelectric industries.

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Working in Brampton from 7:00 AM to 3:00 PM, the Stockroom Operator is responsible for shipping, receiving, inventory control, data entry, etc. Typical tasks include:

- Receiving, storing and dispensing parts and materials, preparing bills of lading and checking documentation against orders.
- Checking Bill of Material for quantity, manufacture part number, and stock numbers;
- Pulling parts orders and other stock items and preparing kits for assembly;
- Checking safety stocks, counting and requisitioning open stock items;
- Receiving vendor items
- Sorting, identifying and counting stock, verifying against work orders and controlling records.
- Verifying inventory computations by comparing them to physical counts of stock
- Taking physical inventory of component goods.
- Checking correctness of inventory records.
- General cleaning tasks
- Performing other duties and responsibilities as required.

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### **QUALIFICATIONS**

- High school diploma with good written and oral communication skills
- Computer knowledge of inventory, MS Office products, spreadsheet and word processing software with some exposure to Inventory Control systems.
- Ability to learn and apply relative codes and standards
- Great analytical and multi-tasking skills and above-average attention to detail
- Preferably three to five years' experience in a stock room
- Fork-lift license an asset.

Please submit your resume to [careers@mit-world.com](mailto:careers@mit-world.com) or fax to (905)455-0402 Attention Human Resources. Although all applications are appreciated and kept on file, only qualified candidates will be contacted.